

<b>CDSP ACADEMIC &amp; ADMINISTRATIVE CALENDAR 2019-2020</b>
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➤ **SUMMER CLASSES, 2019**

March 1 (Fri)	<i>Returning courses: Draft syllabus made available to students upon request; textbook information submitted to registrar</i>
March 31 (Sun)	<i>All courses: Final syllabus made complete and available to students; Moodle course populated.</i>
April 1 (Mon)	<i>New courses: Textbook information submitted to registrar</i>
April 8-May 31 (M-F)	General Registration for Summer 2019
May 30 (Thurs)	<i>Returning courses: Reserve reading requests due to GTU Library</i>
June 16-28 (Sun-F)	Summer Intensive (for CAS (low-res), MDiv (low-res))
June 27-28 (Th-F)	<i>Course evaluation forms made available online to students</i>
June 28 (Fri)	<i>Last day to submit Incomplete petitions for Summer Intensive</i>
July 4 (Thurs)	<u>Independence Day</u> , GTU and UCB Administrative holiday observed; Library closed
July 5 (Fri)	<i>Last day to submit grades for removal of Spring Incompletes</i>
July 26 (Fri)	<i>Last day to submit work for Summer Intensive</i>
August 16 (Fri)	<i>Last day to submit grades for Summer Intensive; individual evaluations of students in the CDSP MDiv and CAS programs are due to the registrar</i>
August 16 (Fri)	<i>Last day to submit work for Summer Intensive Incompletes</i>
September 6 (Fri)	<i>Last day to submit grades for removal of Summer Intensive Incompletes</i>

➤ **FALL SEMESTER, 2019**

May 30 (Thurs)	<i>Returning courses: Reserve reading requests due to GTU Library</i>
July 1 (Mon)	<i>Returning courses: Draft syllabus made available to students upon request; textbook information submitted to registrar.</i>
August 1 (Thurs)	<i>New courses: Textbook information submitted to registrar</i>

August 19 (Mon)	<i>All courses: Final syllabus made complete and available to students; Moodle course populated.</i>
Aug 19-30 (M-F)	<i>General Registration for Fall 2019</i>
August 19-21 (M-W)	Faculty Retreat, San Damiano Retreat
August 22 (Th)	GTU Common M.A. Orientation, GTU Dinner Board Room
Aug 26-29 (M-Th)	New Student Orientation
August 30 (Fri)	<i>Last Day to Register for Fall 2019 (without a late fee)</i>
Aug 31-Sept 13 (Sa-F)	<i>Late Registration for Fall 2019 (with late fee)</i>
September 2 (Mon)	<u>Labor Day</u> , GTU and UCB Administrative holiday; Library closed
September 3 (Tues)	Fall Semester 2019 begins at CDSP & GTU
September 11 (Wed)	Faculty Meeting, 1:30-4:30 pm
September 13 (Fri)	<i>Last day for making Fall Enrollment Changes without fee</i>
September 13 (Fri)	<i>Final day for Late Registration (with fee)</i>
Sept 13-15 (F-Su)	Residential Student Retreat, St. Dorothy's Rest
September 25 (Wed)	Jury Day, 1:30-3:30 pm
October 4 (Fri)	<u><i>Deadline for payment of Fall tuition and fees</i></u>
October 4 (Fri)	Statement of Intent to Graduate forms are due to CDSP Registrar for students expecting to complete their programs as of the end of fall semester.
October 9 (Wed)	Faculty Meeting, 1:30-4:30 pm
Oct 21-25 (M-F)	Reading Week
October 30 (Wed)	Faculty Discussion Meeting, time TBA
November 1 (Fri)	<i>Returning courses (Intersession): Draft syllabus available for students upon request; textbook information submitted to registrar.</i>
Nov 4-15 (M-F)	<i>Early Registration for Intersession 2020 &amp; Spring 2020</i>
Nov 4	Deadline for MTS Thesis Submission to Committee (for fall graduates)

November 8 (Fri)	<i>Last day to change Fall enrollment without petition to Dean of Academic Affairs</i>
November 13 (Wed)	Faculty Meeting, 1:30-4:30 pm
November 15 (Fri)	<i>Registrar emails faculty reminding them to submit course evaluation form Returning courses (Spring 2020): Draft syllabus available for students upon request; textbook information submitted to registrar.</i>
Nov 22 (Fri)	Deadline for MTS Thesis Oral Defense (for fall graduates)
Nov 23-26 (Sa-Tu)	AAR/SBL Annual Meeting, San Diego
Nov 28-29 (Th-F)	<u>Thanksgiving</u> : Academic and Administrative Holiday; Library closed; No UC Berkeley classes
November 30	<i>New courses (Intersession 2020): Textbook information submitted to registrar Returning courses (Spring Semester 2020 and Intersession 2020): Reserve reading requests submitted to GTU Library All courses (Intersession 2020): Final syllabus complete and available to students; Moodle course populated.</i>
December 6 (Fri)	Deadline for MTS theses
Dec 9-13 (M-F)	<i>Course evaluation forms made available online to students</i>
December 11 (Wed)	Faculty Meeting, 1:30-4:30 pm
December 13 (Fri)	Fall 2019 Semester ends at CDSP & GTU
December 13 (Fri)	<i>Last day to submit Incomplete petitions for Fall Semester</i>
Dec 24-Jan 1 (Tu-W)	<u>CDSP Christmas and New Year's Administrative Holiday</u>
Dec 25-Jan 1 (W-W)	<u>GTU Administrative holiday</u> ; Library and GTU offices closed

➤ **INTERSESSION, 2020**

January 2 (Thurs)	<i>New courses (Spring 2020): Textbook information submitted to registrar</i>
January 3 (Fri)	<i>Faculty reminder to submit course evaluation form templates for Intersession</i>
January 3 (Fri)	<i>Last day to submit work for Fall Semester 2019 Incompletes</i>
January 3 (Fri)	<i>Last day to submit grades for Fall Semester 2019; individual evaluations of students in the CDSP MDiv and CAS programs are due to the registrar</i>

January 6-9 (Tu-F)	GOEs
Jan 12-24 (M-F)	Intersession 2020 (Continued registration for Intersession prior to first day of class)
January 20 (Mon)	<u>Martin Luther King Day</u> : Academic and Administrative Holiday/Library closed/GTU Academic Holiday (CDSP classes in session)
January 20 (Mon)	<i>Course evaluation form made available online to students.</i>
Jan 20-31 (M-F)	<i>General Registration for Spring Semester 2020</i>
January 24 (Fri)	<i>Last day to submit grades for removal of Incompletes for Fall Semester</i>

➤ **SPRING SEMESTER, 2020**

January 15 (Wed)	<i>All courses: Final syllabus complete and available to students; Moodle course populated.</i>
Jan 20-31 (M-F)	<i>General Registration for Spring Semester 2020</i>
January 31 (Fri)	<i>Last day to Register for Spring 2020 (without a late fee)</i>
Feb 1-14 (Sa-F)	<i>Late Registration for Spring 2020 (with late fee)</i>
February (date TBD)	Graduating Class Weekend, Grace Cathedral
February 3 (Mon)	Spring Semester 2020 begins at CDSP & GTU
February 12 (Wed)	Faculty Meeting, 1:30-4:30 pm
February 14 (Fri)	<i>Last day for making Spring Enrollment Changes without fee</i>
February 14 (Fri)	<i>Final day for Late Registration (with fee)</i>
February 14 (Fri)	<i>Last day to submit grades for Intersession; individual evaluations of students in CDSP MDiv and CAS programs are due to the Registrar</i>
February 14 (Fri)	<i>Last day to submit work for Intersession Incompletes</i>
February 17 (Mon)	<u>Presidents' Day</u> : GTU Academic and Administrative Holiday; Library closed
February 17 (Mon)	Quiet Day

February 21 (Fri)	Statement of Intent to Graduate forms due to Registrar for students expecting to complete their programs spring semester
February 26 (Wed)	Faculty Meeting, 1:30-4:30 pm
February 26 (Wed)	Ash Wednesday
February 28 (Fri)	<u>Deadline for payment of Spring tuition and fees</u>
March 1 (Sun)	Priority deadline for Financial Aid applications for returning CDSP students <i>Returning courses (Summer 2020): Draft syllabus available for students upon request; textbook information submitted to registrar</i>
March 6 (Fri)	<i>Last day to submit grades for removal of Intersession Incompletes</i>
March 11 (Wed)	Faculty Meeting, 1:30-4:30 pm
March 15 (Sun)	Priority deadline for Financial Aid applications for new CDSP students
March 23-27 (M-F)	CDSP/GTU Spring Recess
March 31 (Tues)	<i>All courses (Summer 2020): Final syllabus complete and available to students; Moodle course populated</i>
April 1 (Wed)	<i>New courses (Summer 2020): Textbook information submitted to registrar</i>
April	Federal Loan Exit Counseling throughout the month
April 3 (Fri)	<i>Last day to change Spring enrollment without petition to Dean of Academic Affairs</i>
April 6 (Mon)	MTS Thesis Submission to Committee
April 6-17 (M-F)	<i>Early Registration for Fall 2020 and Registration for Summer 2020</i>
April 8 (Wed)	Faculty Meeting, 1:30-4:30 pm
April 10 (Fri)	<u>Good Friday</u> : GTU Administrative Holiday, Library Closed
April 13 (Mon)	<u>Easter Monday</u> : CDSP Administrative Holiday (no chapel)
April 15 (Wed)	<i>Registrar emails faculty reminding them to submit course evaluation form</i>
April 24 (Fri)	Last day for MTS thesis defense for Spring 2020 graduates
April 29 (Wed)	Faculty Discussion Meeting, time TBA
May	Federal Loan Exit Counseling throughout the month

May 8 (Fri)	Deadline for submission of Graduation Check Sheets to CDSP Registrar
May 13 (Wed)	Faculty Meeting, 1:30-4:30 pm
May 15 (Fri)	Deadline for submission of final MTS theses for students graduating in spring (to CDSP Registrar)
May 14 (Th)	GTU Commencement, 4:00 pm
May 18-22 (M-F)	<i>Course evaluation forms made available online to students</i>
May 22 (Fri)	CDSP & GTU Spring Semester ends
May 22 (Fri)	<i>Last day to submit Incomplete petitions for Spring Semester</i>
May 22 (Fri)	CDSP Baccalaureate, time TBD
May 23 (Sat)	CDSP Commencement, 10:30 am
May 25 (Mon)	<u>Memorial Day</u> : CDSP and GTU Administrative Holiday, Library closed
May 26 (Tues)	<u>Tuesday after Commencement</u> : CDSP Administrative Holiday
May 28 (Th)	Faculty Workshop, 9:30 am-4:30 pm
May 29 (Fri)	<i>Registrar emails reminder to faculty to submit course evaluation form (Summer 2020)</i>
May 30 (Sat)	<i>Returning courses (Summer and Fall 2020): Reserve reading requests submitted to GTU Library</i>
June 12 (Fri)	<i>Last day to submit work for Spring Semester Incompletes</i>
June 12 (Fri)	<i>Last day to submit grades for Spring Semester; individual evaluation of students in the CDSP MDiv and CAS programs are due to the registrar</i>

➤ **SUMMER INTENSIVE, 2020**

March 1 (Sat)	<i>Returning courses: Draft syllabus made available to students upon request; textbook information submitted to registrar</i>
March 31 (Tues)	<i>All courses: Final syllabus made complete and available to students; Moodle course populated.</i>
April 1 (Wed)	<i>New courses: Textbook information submitted to registrar</i>
May 30 (Sat)	<i>Returning courses: Reserve reading requests due to GTU Library</i>

June 14-26 (Sun-F)	Summer Intensive (for CAS (low-res), MDiv (low-res))
June 25-26 (Th-F)	<i>Course evaluation forms made available online to students</i>
June 26 (Fri)	<i>Last day to submit Incomplete petitions for Summer Intensive</i>
July 4 (Sat)	<u>Independence Day</u> : Administrative holiday, Library closed.
July 24 (Fri)	<i>Last day to submit work for Summer Intensive</i>
August 14 (Fri)	<i>Last day to submit grades for Summer Intensive; individual evaluations of students in the CDSP MDiv and CAS programs are due to the Registrar</i>
August 14 (Fri)	<i>Last day to submit work for Summer Intensive Incompletes</i>
September 4 (Fri)	<i>Last day to submit grades for removal of Summer Intensive Incompletes</i>