Church Divinity School of the Pacific

Field Placement Program

# Field Education Lay Committee Assessment of Learning and Placement

Student:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Congregation or Agency:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Chair or Convener: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Meeting Dates: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Committee Members: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Directions:**

The lay committee should meet as a whole to discuss and respond to the following questions in a single shared report (please note that there are two pages). Attach additional pages as needed. The resulting lay committee assessment should be discussed with the student and shared with the supervisor before being signed by the lay committee chair and submitted to the director of field education. **A copy of the final assessment should be provided to the student who will submit the signed document to the director of field education. The review is due no later than one week after the end of the semester being reviewed.** If you have any questions about the assessment form or process, please contact the Caroline McCall, Director of Field Education & Assistant Professor in Congregational Studies at cmccall@cdsp.edu .

**Learning Goals:**  *Please list the student learning goals as they were articulated in the Learning Covenant submitted at the beginning of the semester*.

**Assessment:**

1. Learning Goals – Toward which of the goals in the student’s learning covenant did you see the most progress this semester? What activities, actions, or behaviors did you observe that contributed to this progress?
2. Strengths and Growth Areas – What strengths in ministry have you observed in the student? What areas of continued growth will benefit the student in his or her future ministry?
3. Student/Committee Relationship– How well has the student prepared for and used meetings with the lay committee? How has the student received and responded to feedback and support from the lay committee?
4. Overall Assessment – What is your overall assessment of the student’s placement experience? What aspects of your congregation or agency contributed to this assessment?

**Signatures:**

Lay Committee Chair/Convener \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_

Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_