

**CDSP MTS PROGRAM
THESIS FILING EXTENSION AGREEMENT**

This agreement outlines specific conditions under which a student may defend and file the M.T.S. thesis and graduate in a given term without registering or paying continuing fees for that term. The student completes the form and submits it to the Academic Dean anytime prior to the thesis defense date.

Student Name: _____ Phone: _____

You may use this form if you have already...

- satisfied all course requirements for the M.T.S. (including 6 units of thesis work),
- met the tuition/residency requirement (48 units at full M.T.S. tuition),
- asked each member of your thesis/exam committee if they are willing and available to work with your proposed schedule (**NOTE: thesis committee members are *not* obligated to serve during breaks in the academic calendar.**)

AND you plan to...

- defend your thesis by the end of Late Registration in the semester you wish to graduate **AND**
- file the thesis by the filing deadline of that semester

PLEASE READ CAREFULLY BEFORE SIGNING.

AGREEMENT

I will **defend** my thesis by _____ (see Academic Calendar for deadline)

I will **file** my thesis by _____ (see Academic Calendar for deadline)

I plan to **graduate** in the _____ semester

I agree to pay full continuing registration fees to my school of affiliation for the _____ semester

IF I do not meet the thesis defense or filing deadlines above. I understand that I will not be permitted to graduate until (1) the thesis is filed by the deadline in the CDSP Registrar's Office (Parsons 203) and (2) I have fulfilled all outstanding financial obligations to CDSP and the GTU.

Student Signature

Date

APPROVALS

On behalf of this student's thesis committee, I agree to work with this student according to the schedule above.

Thesis Coordinator

Date

I approve this student's request for an extension and agree to collect said fees should the student fail to meet these deadlines.

CDSP Academic Dean

Date