

# Church Divinity School of the Pacific

## 2018-2019 APPLICATION FOR APARTMENTS

This is an application for housing in one of the CDSP apartments for a period beginning \_\_\_\_\_ and ending **May 31, 2019**. Apartments are rented on an academic year basis. For continuing students, applications should be submitted by **March 15<sup>th</sup>** and **renewals cannot be guaranteed**. A deposit of \$250.00 for CDSP students or \$500.00 for non-CDSP students is required with this completed application. Apartment housing is then assigned by the CDSP Housing Committee, with first offers being made by April 15<sup>th</sup>. Please note that, if an offer of CDSP housing is made to you, which you then accept within the time period specified in the offer, the deposit is not refundable if your plans change subsequently.

Please indicate your choice(s) in order of preference from the following list of **unfurnished** apartments:

Apartment type	CDSP rate (/mth)
( ) Basement	\$1,070
( ) Studio	\$1,250
( ) 1 bedroom	\$1,375
( ) 2 bedrooms	\$1,665
( ) 4 bedrooms	\$2,160

**Notes:** For CDSP students, apartment-sharing is possible, dependent upon availability, at a rate of \$900/month per student rather than at a per apartment rate. Students are required to obtain renter's insurance to cover their personal belongings while living in the apartments. Priority is given to full-time students. Please check the one below that applies to your circumstances:

\_\_\_\_\_ **First:** Full-time CDSP students (M.Div., M.A., M.T.S., C.A.S., C.T.S., D.Min.) with legal dependents in residence (dependents are defined as 17 years old or younger and must reside with the student for the majority of the year).

\_\_\_\_\_ **Second:** Full-time CDSP entering students

\_\_\_\_\_ **Third:** All other CDSP students.

\_\_\_\_\_ **Fourth :** All others

### Occupancy Information

Name \_\_\_\_\_

Name(s) of other adult(s) in residence \_\_\_\_\_

Name, gender and age of children in residence \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Are you a CDSP student? \_\_\_\_ If not, in which GTU school are you a student? \_\_\_\_\_

Do you have an animal or pet? \_\_\_\_ If so, prior written consent by CDSP must be obtained. An additional security deposit of \$100.00 per year for each animal or pet is required (unless you have a disability requiring a guide as set forth in Section 54.2 of the California Civil Code). The persons named in the contract are liable for damage to apartment or facilities caused by their pets or animals. See the Standard Apartment Monthly Rental Agreement.

**Special Circumstances**

In the event of special circumstances or disputes with regard to access to, and occupancy of, CDSP-owned apartments, the Housing Committee shall convene and attempt to resolve the matter. The CDSP President and Dean may be requested to participate when issues of policy are raised. In the event of separation or divorce of a married/partnered student during the term of the contract, the spouse/partner may remain in the apartment until the expiration of that year's contract provided that the student remains enrolled full time at CDSP or at the GTU as applicable.

The persons named in the contract are responsible for rent, utilities, and damage under the terms of the contract. See our standard Apartment Monthly Housing Contract.

The President and Dean of the School has the right to suspend or waive any of the provisions in this Application for Apartments at his/her discretion when extreme or unusual circumstances exist.

*Please contact the Dean of Students at 510-204-0716 or [ahybl@cdsp.edu](mailto:ahybl@cdsp.edu) with questions about this policy.*

In making this application, I acknowledge that I/we have read both it and the CDSP Housing Policy for Apartment Living and Regulations and agree to abide by all terms and conditions stated in this application and that policy.

Signature \_\_\_\_\_

Date \_\_\_\_\_

**When complete, this application should be submitted to the CDSP Front Office, by any method convenient:**

**by hand, by email to [recept@cdsp.edu](mailto:recept@cdsp.edu), or by mail to Front Office, CDSP, 2450 Le Conte Avenue, Berkeley, CA 94709**

For further assistance please email to [recept@cdsp.edu](mailto:recept@cdsp.edu) or call (510) 204-0702

**For office use only:**

Date application received \_\_\_\_\_